
MAGNET SCHOOL HANDBOOK 2016-2017



PREPARED BY THE VOLUNTARY INTERDISTRICT CHOICE CORPORATION

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VOLUNTARY INTERDISTRICT CHOICE CORPORATION

One of the duties of VICC is to assist in the transfer of county students to the St. Louis Magnet Schools. Applications for the magnet schools from eligible county districts are initially processed through the VICC office. The VICC magnet school recruitment staff is here to answer your questions about application and placement procedures and to complete parent requests for transportation. Five counselors are on the VICC staff to assist families with issues related to their school transfers. The transportation staff works with transportation providers to coordinate safe and efficient transportation to and from school.

The VICC office is located at:

7425 Forsyth Blvd., Suite 110
St. Louis, MO 63105

Program Staff: 314.721.8422
FAX: 314.721.3693

Transportation
Staff: 314.721.8657
FAX: 314.721.4531

Magnet staff office hours are 6:30 a.m. to 2:30 p.m., Monday through Friday. Transportation staff are available from 6:30 a.m. to 6:00 p.m. during the regular school year and 6:30 a.m. to 4:00 p.m. during the summer.

Throughout the school year you will receive mail from VICC regarding your child(ren)'s participation in the magnet program. Most mailings are sent one-per-household rather than one-per-student to reduce printing and postage costs.

VICC Staff



David Glaser,
CEO

314.721.8422, ext. 3013
dglaser@choicecorp.org



Lori Merlo

Magnet School Liaison
314.721.8422, ext. 3012
lmerlo@choicecorp.org

The recruitment staff is available:

- to assist families with the magnet school application process.
- to answer general questions about the St. Louis Magnet Schools
- to submit parent's request for magnet school transportation arrangements

You can learn more about VICC and the St. Louis Magnet Schools by visiting the following websites:






www.choicecorp.org (VICC)

www.slps.org (St. Louis Magnet Schools)

DISCLAIMER: All attempts have been made to insure the accuracy of information included on the St. Louis Public Schools; however, many changes were occurring at the time of the handbook deadline. Please consult your building principal for the most current information.

VICC Counselors

Generally, counselors are assigned according to the first letter of the student's last name.

<p>A-C</p>  <p>Vickie Williams, M.A. 314.721.8422, ext. 3011 vwilliams@choicecorp.org Part-Time</p>	<p>D-H</p>  <p>Laverne Mitchom, M.S. 314.721.8422, ext. 3020 lmitchom@choicecorp.org Part-Time</p>	<p>I-N</p>  <p>Jennifer Christy, M.Ed., L.P.C. 314.721.8422, ext. 3021 jchristy@choicecorp.org</p>
<p>O-R</p>  <p>Mildred Scott, M.S.W., LCSW 314.721.8422, ext. 3027 mscott@choicecorp.org Part-Time</p>	<p>Counselors are available:</p> <ul style="list-style-type: none"> • To respond to concerns and/or questions from parents, students, school staff or central office personnel regarding any issue that would interfere with the success of a child in the school setting, such as attendance, disciplinary issues, curriculum, achievement or other concerns. • To provide assistance for individual students in successfully working within the school district's policy and procedures. • To work with students and their schools to prevent out-of-school suspensions, and to help with a student's successful re-entry after a long-term suspension. 	
<p>S-Z</p>  <p>Mary Schafer Meehan, M.A., L.P.C. 314.721.8422, ext. 3016 mmeehan@choicecorp.org</p>		

- To help parents understand their educational rights as parents and answer any questions they may have in this regard.
- To provide individual, short term counseling in the school setting.
- To meet with parents as needed on an individual or group basis.
- To help form positive connections between school and home.

VICC Transportation Staff



Tami Webb,
Operations Manager
314.721.8657, ext. 3031
twebb@choicecorp.org

The VICC transportation staff is available:

- To process magnet school transportation requests.
- To coordinate safe and efficient transportation to and from the magnet schools.

Routing Specialists

Routing Specialists establish bus routes, and maintain contact with the contractors serving the various school districts.



Renee Yates,
Responsible for St. Louis Magnet Schools
314.721.8657, ext. 3036
ryates@choicecorp.org

OTHER THINGS TO KNOW

There is a **district-wide policy for both homework and discipline**. You should request written copies from your school if you do not receive them when school begins.

There is no district-wide **dress code** for the St. Louis Public Schools. Standards of dress are determined on a school-by-school basis. Specific guidelines for student dress are included in the school handbook which should be requested at the time enrollment is completed at the school. Some schools have required uniforms.

Generally, shorts can only be worn during certain months of the school year. Be aware that some schools set standards as to the acceptable length for shorts.

Also included in your child's **school handbook** are such issues as the school's homework policy; school permission slips and when they are signed and dated; the school's discipline policy, i.e., in-school suspensions, etc. Be sure to read and review this important information with your child.

This information is also available on the St. Louis Public School website at www.slps.org

TRANSPORTATION

Transportation to and from school is provided by the Voluntary Interdistrict Choice Corporation (VICC) for all county students who have been accepted to a magnet school. In addition, “activity transportation” is available for middle and high school students who elect to stay after school for school-sponsored activities. It is important to note that the transportation department may include students enrolled in K-12 riding together when deemed necessary.

Generally, transportation cards are mailed two weeks prior to the start of school. They contain the student’s route number, pick-up/drop-off times, location and transporter.

During the school year, new cards will be mailed every time a change is made to the bus/cab route. This could occur multiple times as students are added to or dropped from your route during the year. Please review each new card carefully for new or changed information and the effective date of the changes. Destroy all old cards.

Parents should communicate directly with the bus or cab provider with concerns of:

- Looking for lost items left on the bus/cab
- Checking on activity bus or cab location
- Questions or cancellations when the VICC transportation office is closed.

Refer to your child’s bus card for the appropriate bus/cab company:

Missouri Central.....314.762.0318

Durham School Services.....314.241.1278

Cab Companies**County Cab.....314.995.6702****Laclede Cab.....314.652.4435****EMT Transporters.....314.781.6400****ABC/Checker Cab.....314.725.2111**

Parents should communicate directly with the VICC transportation office with:

- Overall routing issues or concerns
- Pick-up or drop-off location concerns
- On-going concerns with driver or contractor
- Requesting alternative transportation service in the event your bus/cab does not show

If there is a transportation issue or problem that has not been resolved to your satisfaction by the transportation office, you may appeal the matter in writing to: VICC, 7425 Forsyth Blvd., Suite 110, St. Louis, MO 63105, Attn: CEO. You will receive a written response within 10 days.

Transportation from an Address Other than Home

A county student attending a magnet school can have transportation provided to and from an address other than his/her home such as a daycare center or babysitter under the following conditions:

1. The daycare center or babysitter must be located in a participating St. Louis County school district. (*See page 9 for non-participating districts.*)
2. Generally, students will be picked up from and returned home to the same address in the county, but a different morning and afternoon address can be accommodated as long as both addresses are within the participating county school

districts (see page 9) and the addresses are constant Monday through Friday.

3. Neither parent nor student work addresses are acceptable

To arrange for transportation from an alternative address, please contact Lori Merlo, 314.721.8422, ext. 3012 **at least two weeks before** you need the transportation to become effective.

Transportation for Kindergarten Children

A bus or cab is not allowed to drop a kindergarten age child off at his or her designated stop unless there is an **adult (or middle or high school student 13 years or older) present to receive the child**. This applies to regular transportation, as well as emergency transportation.

ADDRESS CHANGES

Please remember that it takes up to 10 working days to make necessary changes for proper transportation. When possible, please report any change of address to Lori Merlo at the VICC office, 314.721.8422, ext. 3012, **at least two weeks before** the date that the new transportation needs to become effective.

- **After Enrollment**

If you move once your child has enrolled in a magnet school, your new address and phone number **must** be reported immediately to the principal. You also need to call Lori Merlo at the VICC office at 314.721.8422, ext. 3012, so the change can be reported to the transportation office.

The building principal may request verification of the new address such as a rent receipt, utility bill, etc. It is a St. Louis Public Schools policy not to make an address change on their main computer without written verification.

- **Before the Start of School**

If you move prior to the beginning of the new school year, you should **call Lori Merlo** at the VICC office, **314.721.8422, ext. 3012**, with the updated information.

Moving to the City

A move from the county to the city will not affect your child's standing in the magnet school program. However, transportation will be provided by the St. Louis Public Schools from your new city address. Call both **Lori Merlo** at the VICC office, **314.721.8422, ext. 3012**, and your child's school to report your new address in the city.

Moving in the County

If you move from one St. Louis County district to another, you should be aware that students who live in the school districts of **Ferguson-Florissant, Hazelwood, Jennings, Maplewood-Richmond Heights, Normandy, Riverview Gardens and University City are not eligible**, under the terms of the Settlement Agreement which governs these transfers, to participate in the voluntary transfer program.

If you are contemplating a move to another district in the county, you may want to contact Lori Merlo at 314.721.8422, ext. 3012 to determine whether your child will remain eligible for the magnet schools.

STUDENT RESPONSIBILITIES

On school days, students must arrive at their designated pick-up location **5 minutes before** the scheduled pick-up time, and remain **at least 15 minutes after** the pick-up time, before calling the Transportation Office for advice on possible alternative transportation. **The child must be visible at the bus/cab stop during this time.** If your children are not at the bus stop a full 5 minutes before the scheduled arrival time and do not wait the full 15

minutes after the scheduled time, and they miss the bus, it will be **your responsibility** to get them to school. The transportation office does not send alternative transportation in such instances.

For the safety of all children, students must obey general safety rules as well as those established by the school district. You should obtain a copy of the St. Louis Public Schools bus regulations from your child's school and review them with your child. Violations of safety rules can result in a student being removed from riding the bus or cab either on a temporary or permanent basis. If a transportation suspension occurs, it becomes the parents' responsibility to transport the child to and from school.

GENERAL BEHAVIOR/SAFETY RULES

Appropriate behavior on the buses or in cabs is expected of all students participating in the voluntary transfer program. Disciplinary problems may result in suspension from transportation. If a transportation suspension occurs, transportation to and from school becomes the parents' responsibility.

Only students enrolled in the Voluntary Student Transfer Program are eligible for transportation services which consist of one single round trip per day. Parents are not transported on regular to and from school routes.

Please review these rules with your child. Violations can result in suspension from transportation.

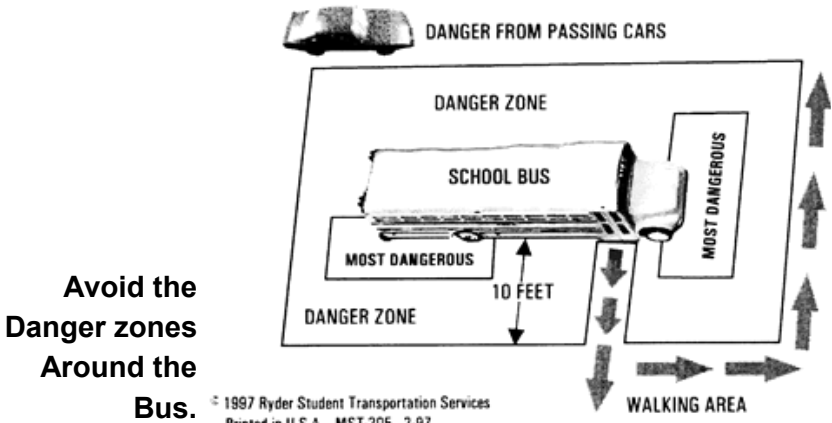
- Obey the driver promptly.
- Smoking, eating or drinking are not permitted.

- Remain seated until the bus/cab arrives at your stop.
- Refrain from using loud, offensive or obscene language.
- Do not damage the bus/cab in any way.
- Do not throw objects on the bus/cab or out of the windows.
- Do not tamper with the emergency door except in the case of a real emergency and only under the instruction of the driver.
- Fighting, scuffling, creating loud disturbances or displaying gang signs are not permitted.

Please also talk with your child about these important safety rules:

- Avoid the **Danger Zones** next to the bus where the driver can't see you. (*See below.*)
- If you must cross the street after you get off the bus, wait for the driver's signal to you and then cross in front of the bus.

School Bus Danger Zones:



© 1997 Ryder Student Transportation Services
 Printed in U.S.A. MST-205 2-97

- Do not stand or walk in the **Danger Zones** around the bus
(See *image on page 11*)
- Don't try to pick up something dropped near the bus because the driver might not see you.
- Remember that other motorists don't always stop for a stopped school bus. Use extreme caution whenever getting on or off the bus.
- Never run back to the bus, even if you dropped or forgot something.

Parent Responsibilities

Transportation may run late and/or routes may frequently change—especially during the first few weeks of school. Please make sure your child knows exactly what to do if the bus/cab does not arrive. This includes knowing where to go and whom to call. Also make sure your child knows what is expected when he or she is dropped off at the end of the school day. If you normally meet your child at the bus stop, be sure your child understands what to do if you are not there.

It is important for parents to keep the school informed of any changes in the home phone number or the emergency phone number for your child. If either phone number changes, be sure to contact Lori Merlo, 314.721.8422, ext. 3012, as well as your child's school.

Activity Transportation

Before and after school activity transportation is available for students attending middle school and high school who participate in school sponsored activities and clubs that meet the Department of Elementary and Secondary Education guidelines. Elementary activity transportation is provided on a limited basis

for tutorial or remedial classes. All activity transportation must be scheduled through your student's school. If your student is scheduled via cab transportation and that transportation is not needed, please cancel by calling the VICC transportation office at 314.721.8657 during normal business hours. If you are calling before or after normal hours, please call the service provider, whose numbers are listed on pages 6 and 7.

Emergency Communication System

To improve communication with parents regarding transportation and their child's participation in the St. Louis Student Transfer Program, the Voluntary Interdistrict Choice Corporation has instituted a telephone broadcast system, similar to ones used in many participating school districts.

This system, provided by School Messenger, allows VICC to quickly send all households and parents a pre-recorded message by phone within minutes of a transportation emergency or unplanned event that could significantly delay a child's pick-up for or drop-off from school. These emergencies include traffic jams, bus breakdowns, inclement weather, accidents, construction delays, etc. The service may also be used from time-to-time to communicate general program announcements or reminders.

This system will simultaneously call a home and one additional cell or alternate/emergency number for each student's family who needs to be contacted and will deliver a message from Tami Webb, transportation operations manager, or another official with the transfer program. Calls will be delivered to both live (in person) responders and answering machines. Calls not answered and busy signals will be automatically retried by the system two additional times in 15 minute intervals after the initial call.

The St. Louis Public Schools will also continue to separately announce school closings due to snow or weather, via the media or their own phone system. However, in the event that the St. Louis Magnet Schools are open, but road conditions are such that

VICC's transportation department feels it is not safe to transport students to school, VICC would use its system to notify families attending the affected schools, in addition to making the standard media announcements.

For this system to best operate, it is imperative that you keep your school and VICC aware of any future changes in your home and/or cell or alternate/emergency phone numbers.

Student Safety

Help us protect your children as they travel to and from school. Certain types of children's clothing can create a hazard as your child exits the bus. Especially dangerous are jacket and sweat-shirt drawstrings, long backpack straps, long scarfs or any other loose clothing. Such clothing has been known to become caught in the bus handrail, door or other bus equipment as the child exits the bus. Please take the time to check your children's clothing. Also talk with your child about the behavior and safety rules listed on pages 10-12.

Smoking by Drivers

By contract, cab and bus drivers are not to smoke when children are in their vehicles. Parents are asked to help by reporting infractions of this rule directly to the transportation office, 314.721.8657. Be sure to indicate the bus/cab route number. The driver will be disciplined if found to be smoking while driving students.

Child Not Attending School

If your child is not going to attend school, the transportation office needs **thirty minutes advance notice** in order to cancel the bus or cab for either the morning or the afternoon or both. If cancelling before 6:30 a.m. when the transportation office opens or after

6 p.m. when the office is closed, please call your service provider. Those numbers are listed on the on pages 6 and 7 of this booklet.

If a student who normally rides a bus or cab is taken to school by a parent, but needs transportation home at the end of the day, the parent and/or the school must contact the transportation office to arrange for the afternoon bus or cab at least 60 minutes prior to dismissal.

Inclement Weather Transportation

The VICC would like to remind you of the following procedures:

1. Voluntary Student Transportation service will be provided whenever school is in session, unless road/ weather conditions make it unsafe. If school is in session, but it is not safe to transport students, the following announcement will be made by the designated media outlets: *“Deseg transportation for the voluntary student transfer program to the following school districts will not operate (list of districts affected will follow.)”* **If the St. Louis City Public Schools is included on that list, there will be *no transportation* for your child to any magnet school.**

This announcement will be made on:

A.M. Radio Station — KMOX, 1120 A.M.

Television — KSDK-5, FOX-2, KPLR-11 KMOV-4

2. If the St. Louis Public Schools cancels school because of inclement weather, transportation service will also be cancelled.

St. Louis Public Schools reports school closings on all major

television and radio stations.

Information is also available by calling the SLPS weather line at 314.345.2466

School closings can also be found on the St. Louis Public Schools website at www.slps.org The district also issues automated calls for weather-related closings.

St. Louis Magnet Schools are not listed individually when school closings are announced. If the St. Louis Public Schools are closed, magnet schools **will not** be in session.

Parents are urged to listen for announcements regarding school cancellations and transportation, rather than calling the transportation office.

Trespass Policy

To bolster the safety of students riding buses to school, the VICC Board adopted and enforces the following trespassing policy:

“Trespass on a school bus shall be defined as anyone who gains unauthorized or unlawful entry. Any VICC-designated person, contractor or school staff whose job responsibilities require him/her to be on a school bus shall be authorized and not be considered trespassing. Only with prior approval from VICC or a contractor may any parent, guardian or member of the general public be allowed on a bus.”

Video/Audio Camera Policy

Video/audio cameras are placed on buses/cabs to record activity to help ensure the safety and security of all passengers. Only authorized persons may view tapes of bus/cab rides. Authorized personnel would include school district officials, VICC officials and contractor officials. Parents of students involved in an incident will be allowed to view the tapes, only with the permission of VICC and the school district involved.

Students Riding with Other Students

The VICC Transportation Department understands the importance of providing not only an appropriate learning environment, but also a social connection between the students participating in the voluntary program and resident students of the participating school districts. It is, therefore, the intent of the transportation department to allow students to ride the bus with other students with special permission. It is, of course, the number one priority of this department to maintain the safety/security of all students involved. The following guidelines have been developed to ensure the safest, most secure program available:

- Students must be part of the voluntary transfer program and/or a resident student of the participating school district riding with a transfer student.
- Similar service is provided by participating SLPS school.
- The program is for regular Home to School/School to Home transportation. Due to the difficulty of scheduling transportation, to/from activities, weekends and non-school day functions are prohibited.
- The intent of this program is for special occasions (*for example Birthday Parties, Special Events, Sleepover, etc.*) and not to be used on a regular reoccurring basis (*for example not for baby sitting or regular days of the week, etc.*)

-
- These special riding privileges are on a space available basis only. Space is particularly limited on cab routes.
 - Must have prior approval from your student's school

LATCH KEY PROGRAMS AT MAGNET SCHOOLS

As of June, 2016, seven magnet schools, listed below, offer on-site latch key programs. For more information, contact the provider (see phone listings) for your child's school. Times of operation and fees vary with the facility.

Parents choosing to participate in magnet latch-key programs must provide transportation for their child to and from the latch-key program. VICC transportation is only provided for the regular start and end of the school day.

South City Family YMCA

3150 Sublette

St. Louis, MO 63139

314.644.3100

- **Dewey International Studies**
- **Kennard Classical Junior Academy**
- **Mallinckrodt Academy of Gifted Instruction**
- **Stix Early Childhood Center**
- **Wilkinson Early Childhood Center**

Phyllis Perry or Sharon Holbrooks

Monsanto YMCA

5555 Page

St. Louis, MO 63112

314.367.4646

- **Washington Montessori**

Coleen Ewing

Downtown YMCA

1528 Locust St.

St. Louis, MO 63103

314.436.4100, ext. 224

- **Humboldt Academy of Higher Learning**

RIGHTS OF PARENTS

The Family Educational Rights and Privacy Act states that school policy must contain information on “how the agency or institution informs parents and students of their rights.”

It is important for parents to request a written copy of the school policy. Parents should note all procedures which need to be followed. If there are questions about policy, call the district.

In the case of a suspension of over ten days, the parents may appeal the suspension to the school board. State law requires that “the notice and the hearing shall follow as soon as practicable.” Parents should take care to notify the district in writing that they are requesting an appeal hearing and that they expect the hearing to follow as soon as possible.

If you are unable to resolve an issue with your school district about a short-term suspension or another concern, other avenues you may pursue include:

- Seeking assistance and district counseling, being certain the proper school district procedures have been followed.
- Seeking assistance from VICC by calling a counselor. VICC counselors (*see page 3*) assist families in the transfer program who encounter difficulties as a result of their participation in the transfer program.

SAFE SCHOOLS ACT

The Missouri Safe Schools Act governs issues concerning student discipline and safety. These regulations apply to all public schools in the State of Missouri. Among the regulations that may have specific interest to you are the following:

- The law requires that each school district have a written discipline policy. Request a copy of this policy from your child's new school.
- The law states that any student on a suspension may not re-enroll in **any school** until the suspension period is over.
- The law requires a conference prior to re-admission of a student suspended for more than ten days for an act of school violence, or where the student poses a threat of harm to self or others.
- Each school district is to maintain records of any serious violation of the discipline policy. These records are to be sent to any school the student later attends.
- Prior to registration, proof of residency for the student must be established. Giving false information regarding residency is now defined as a Class A misdemeanor.

For more information about the safe schools act, call your magnet school principal.

ANNUAL NOTIFICATION

REGARDING STUDENT RECORDS MAINTAINED BY VICC

The Family Educational Rights and Privacy Act (FERPA) affords to parents/guardians (“parents”) of students, and to students themselves who are over 18 years of age (“eligible students”), certain rights with respect to the student’s education records. Although FERPA does not apply to VICC, VICC as a matter of policy intends to comply with the provisions of FERPA and to afford parents and eligible students certain rights set forth in FERPA with respect to education records maintained by VICC.

These rights, as they pertain to education records maintained by VICC, are outlined below:

1. The right to inspect and review the student’s education records within 45 days of the day VICC receives a written request for access. Parents or eligible students should submit to VICC’s Chief Executive Officer (CEO) a written request that identifies the record(s) they wish to inspect. VICC’s CEO or his/her designee will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of the student’s education records that the parent or eligible student believes are inaccurate, misleading or otherwise in violation of the student’s privacy rights under FERPA. Parents or eligible students who wish to ask VICC to amend a record should write VICC’s CEO, clearly identify the part of the record they want changed, and specify why it should be changed. If VICC decides not to amend the record as requested by the parent or eligible student, VICC will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
3. The right to provide written consent before VICC discloses personally identifiable information (“PII”) from the student’s education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school or VICC offi-

cial with legitimate educational interests. A school or VICC official includes a person employed by VICC as an administrator, supervisor, instructor, counselor or support staff member; a person serving on VICC's Board; a person (including a volunteer) or contractor outside of VICC who performs an institutional service or function it would otherwise use its own employees to perform (such as an attorney, auditor, transportation contractor or transportation manager) and who is under the direct control of VICC with respect to the use and maintenance of PII from education records; any of the member school districts participating in VICC and the school officials, employees and agents of such districts; or a parent, student or other person serving on an official VICC committee or assisting another school official in performing his or her tasks. A school or VICC official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her responsibilities with respect to transfer students and the transfer program. Upon request, VICC discloses education records without consent to officials of a school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer.

4. Although not applicable to VICC, FERPA generally affords the right to file a complaint with the U.S. Department of Education concerning alleged violations of FERPA by school districts receiving federal funds. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, S.W.
Washington, D.C. 20202-8520

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that schools receiving Federal funds, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, VICC may disclose appropriately designated "directory information" without written consent, unless you have advised VICC to the contrary in accordance with VICC procedures. The primary purpose of directory information is to allow VICC to include this type of information from your child's education records in certain school or VICC publications. Examples include a playbill, show-

ANNUAL NOTIFICATION REGARDING STUDENT RECORDS

ing your student's role in a drama production; the annual yearbook; honor roll or other recognition lists; graduation programs; and sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with the following information names, addresses and telephone listings - unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

If you do not want VICC to disclose directory information from your child's education records without your prior consent, you must notify VICC in writing within 20 days after this notice has first been disseminated in the school year. VICC has designated the following information as directory information:

1. Name
2. Grade Level
3. Dates of Attendance
4. Degrees, Honors, and Awards Received
5. Photograph
6. Participation in Officially Recognized Activities and Sports
7. Weight and Height of Members of Athletic Teams
8. The Current and Most Recent Previous Educational Institutions Attended by the Student

Any claims or disputes arising under or relating to the matters set forth in this notification are subject to the binding arbitration provisions and remedial limitations contained in paragraphs 23 and 24 of Appendix C of the 1999 Desegregation Settlement Agreement.

ST. LOUIS BOARD OF EDUCATION

The Board of Education is located at 801 N 11th St., St. Louis, MO 63101. **314.231.3720 or 314.345.2230**

Should your child have a problem in school, arrange to meet with the school counselor and the teacher to discuss the issue. If you do not come to a satisfactory conclusion, then you should make an appointment to meet with the principal.

If you have academic or curriculum questions that cannot be answered by the principal, the next step is to call or write to the chief academic officer.

Superintendent of Academics— David Hardy

314.345.2549, FAX: 314.345.2661

David.Hardy@slps.org

Superintendent—Dr. Kelvin Adams

314.345.2296, FAX 314.345.2661

Supt@slps.org

SPECIAL ADMINISTRATIVE BOARD

Effective June 15, 2007, the Special Administrative Board of the Transitional School District of the City of St. Louis took charge of the St. Louis Public Schools.

The district qualifies for full accreditation.

APPOINTED BOARD MEMBERS

Mr. Richard Sullivan, Chief Executive Officer
314.345.2304
rick.sullivan@slps.org

Dr. Melanie Adams, Vice President
314.345.2304
melanie.adams@slps.org

Mr. Richard K. Gaines, Board Member
314.345.2305
richard.gaines@slps.org

Contact also can be made with the appointed
board via the website

www.slps.org

ELECTED BOARD OF EDUCATION MEMBERS

Ms. Susan R. Jones, President
314.401.7644
susan.jones@slps.org

Ms. Kathleen Styer, Vice President
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Ms. Charli Cooksey
314.565.9476
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Mr. William “Bill” Monroe
314.478.4447
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Appointed Board meeting announcements/agendas are posted on the St. Louis Public Schools website www.slps.org

The first 30 minutes of each meeting is set aside for individuals who may wish to address the board. Each speaker is limited to three (3) minutes, and no more than two people may speak on the same subject. It is necessary to sign up to speak when arriving at the meeting.

Elected Board of Education meets monthly on the second Tuesday at 7 p.m. at district schools, location changes monthly. See schedule on www.slps.org

ST. LOUIS PUBLIC SCHOOLS

Wednesday, August 17	First Class Day (Full Day)
Monday, September 5	HOLIDAY Labor Day
Friday, September 16	Interim Progress Report
Friday, October 14	NO CLASSES Professional Development Day
Monday, October 17	Second Quarter Begins
Friday, October 21	NO CLASSES Parent Conference Day
Tuesday, November 8	NO CLASSES Election Day
Friday, November 11	HOLIDAY Veteran's Day
Friday, November 18	Interim Progress Report
Wednesday—Friday November 23—25	HOLIDAY Thanksgiving
Friday, December 22	NO CLASSES Record Keeping Day
Friday, December 23 - Monday, January 2	HOLIDAY and WINTER BREAK
Tuesday, January 3	NO CLASSES Professional Development Day

Accurate as of printing date — July, 2016.

See school principal for any updates.

2016-2017 CALENDAR

Wednesday, January 4	Classes Resume and Third Quarter Begins
Monday, January 16	HOLIDAY Martin Luther King Day
Friday, February 3	Interim Progress Report
Friday, February 17	NO CLASSES Professional Development Day
Monday, February 20	HOLIDAY President's Day
Monday March 13	Fourth Quarter Begins
Friday, March 17	NO CLASSES Parent Conference Day
Monday—Friday March 20 - March 24	SPRING BREAK
Friday, April 14	NO CLASSES
Friday, April 21	Interim Progress Report
Thursday, May 25	Last Class Day
Friday, May 26	NO CLASSES Record Keeping Day
Tuesday, May 30	Make up for Snow Day If needed
Monday, June 5	Summer School Session

NOTE—Please be aware that this calendar may be subject to change by the St. Louis School Board. Building principals should keep you notified of changes in the school calendar. Days missed due to bad weather are generally made up at the end of the regular school year, before the beginning of summer school. The calendar is also available on the St. Louis Public Schools website at www.slps.org

ST. LOUIS MAGNET SCHOOLS

High Schools

Cleveland NJROTC @Southwest

7:10 a.m. to 2:07 p.m.

4939 Kemper, 63139

Susan Viviano, Principal 314.776.1301

Gateway STEM (Science, Technology, Engineering and Math) High School

7:10 a.m. to 2:07 p.m.

5101 McRee Ave., 63110

Steven Clay, Principal 314.776.3300

McKinley Classical Leadership Academy

7:10 a.m. to 2:07 p.m.

2156 Russell Blvd., 63104

Steve Warmack, Principal 314.773.0027

Metro Academic and Classical

7:10 a.m. to 2:07 p.m.

4015 McPherson Ave., 63108

Dr. Wilfred Moore, Principal 314.534.3894

Soldan International Studies High School

7:10 a.m. to 2:07 p.m.

918 N. Union Blvd., 63108

Dr. Thomas Cason, Principal 314.367.9222

Central Visual & Performing Arts @ Southwest

7:10 a.m. to 2:07 p.m.

3125 S. Kingshighway, 63139

Dr. Kacy Seals, Principal 314.771.2772

Collegiate School of Medicine and Bioscience

8:05 a.m. to 3:02 p.m.

1547 S. Theresa Ave., 63104

Frederick Steele, Principal 314.696.2290

Middle Schools

Busch Middle School of Character

7:10 a.m. to 2:07 p.m.

5910 Clifton Ave., 63109

Robert Lescher, Principal 314.352.1043

Carr Lane Visual & Performing Arts

7:10 a.m. to 2:07 p.m.

1004 N. Jefferson Ave., 63106

Barrett Taylor, Principal 314.231.0413

Compton-Drew Investigative Learning

7:10 a.m. to 2:07 p.m.

5130 Oakland Ave., 63110

Susan Reid, Principal 314.652.9282

Gateway Math & Science Prep

8:05 a.m. to 3:02 p.m.

1200 N. Jefferson Ave., 63106

Nakia King, Principal 314.241.2295

McKinley Classical Leadership Academy

7:10 a.m. to 2:07 p.m.

2156 Russell Blvd., 63104

Steve Warmack, Principal 314.773.0027



Elementary Schools

Ames Visual & Performing Arts

9:10 a.m. to 4:07 p.m.

2900 Hadley St., 63107

JaVeeta Prince, Principal 314.241.7165

Dewey International Studies

9:20 a.m. to 4:17 p.m.

6746 Clayton Ave., 63139

Andrew Donovan, Principal 314.645.4845

Gateway Elementary

8:05 a.m. to 3:02 p.m.

#4 Gateway Dr., 63106

Dr. Rose Howard, Principal 314.241.8255

Humboldt Academy of Higher Learning

9:20 a.m. to 4:17 p.m.

2516 S. 9th St., 63104

Jacqueline Russell, Principal 314.932.5720

Kennard Classical Junior Academy

9:10 a.m. to 4:07 p.m.

5031 Potomac St., 63139

Dr. Wanda LeFlore, Principal 314.353.8875

Lyon Academy at Blow

8:05 a.m. to 3:02 p.m.

516 Loughborough Ave., 63111

Dr. Ingrid Iskali, Principal 314.353.1349

Mallinckrodt Academy of Gifted Instruction

9:10 a.m. to 4:07 p.m.

6020 Pernod Ave., 63139

Mr. DeAndre Thomas, Principal 314.352.9212

Mullanphy Investigative Learning Center

9:10 a.m. to 4:07 p.m.

4221 Shaw Ave., 63110

Mrs. Kelli Casper, Principal 314.772.0994

Shaw Visual & Performing Arts

9:20 a.m. to 4:17 p.m.

5329 Columbia St., 63139

Dr. Lori Craig, Principal 314.776.5091

Stix Early Childhood Center

9:10 a.m. to 4:07 p.m.

647 Tower Grove Ave., 63110

Diane Dymond, Principal 314.533.0874

Washington Montessori

9:10 a.m. to 4:07 p.m.

1130 N. Euclid Ave., 63113

DeAdrienne Torrey, Principal 314.361.0432

Wilkinson Early Childhood Center at Roe

9:10 a.m. to 4:07 p.m.

1921 Prather, 63139

Yvette Levy Principal 314.645.1202



MAGNET SCHOOL CONTINUITY

FROM ELEMENTARY TO MIDDLE TO HIGH SCHOOL

The magnet school programs are divided into seven themes – Visual and Performing Arts, International Studies, Math, Science and Technology, Military, Gifted Education, General Academic and Early Childhood Education.

Two of these themes (*Visual & Performing Arts and Math, Science and Technology*) have schools which continue from elementary through high school. Students enrolled in these programs will automatically be assigned to the next school in their theme. Students wanting to continue from middle school to high school in the same theme **must submit a continuity form and meet the high school's established entrance eligibility criteria**. The feeder patterns for these schools are as follows:

Visual & Performing Arts Feeder Pattern

- Ames VPA Elementary to Carr Lane VPA Middle to Central VPA High School *
- Shaw VPA Elementary to Carr Lane VPA Middle to Central VPA High School *

Math Science and Technology Feeder Pattern •

- Gateway Elementary to Gateway Math & Science Prep to Gateway STEM High School *
- Mullanphy ILC to Compton-Drew ILC to Gateway STEM High School *

The other five magnet school themes proceed as follows:

Military

- Cleveland Naval Junior ROTC High School*
Only program in this theme.

Gifted

- Kennard CJA Elementary to McKinley CJA Middle School
(*Students must be determined to be eligible according to McKinley's gifted criteria.*)

Students who complete the 8th grade at McKinley must meet eligibility criteria to continue in **any** of the magnet high schools. A gifted high school, McKinley Classical Leadership Academy, has been established at McKinley. McKinley Middle School students can apply to attend this program.

International Studies Feeder Pattern

- Dewey Elementary indirect continuity, eventually to Soldan High School*

Students completing 5th grade at Dewey are automatically assigned to Compton-Drew Investigative Learning Center.

General Academic

Students who complete the 5th grade at Washington Montessori School will automatically be assigned to Gateway Math & Science Prep. Students completing the 5th grade at Lyon Academy @ Blow have the option to remain at Blow for middle school.

Students who complete the 8th grade at Busch Middle School of Character must complete a continuity form and meet eligibility criteria to continue in **any** of the magnet high schools.

Early Childhood Education

Students who complete the 2nd grade at one of the early childhood education centers (*Stix or Wilkinson*) have direct continuity to Humboldt Academy of Advanced Learning, which provides dynamic Constructivist curriculum for students in the 3rd through 5th grades.

Students completing the 5th grade at Humboldt will automatically be assigned to Busch Middle School of Character.

*** Note: All magnet high schools have entrance eligibility criteria established specific to the school's theme and curriculum. Any student wanting to attend a magnet high school must submit a continuity form or application and must meet the high school's established entrance criteria in order to be considered for placement.**

When required to submit a continuity form, parents may list up to two possible magnet schools. Your choices will be considered in the order in which you have them listed. Students applying for Kennard, Mallinckrodt (grades K- 3, only), McKinley, McKinley Leadership Academy, Metro, Central VPA, Cleveland NJROTC, Gateway STEM High School and Soldan International Studies High School must meet established entrance requirements. The residency eligibility requirements listed on pages 10 and 16 apply to continuity eligibility as well.

IMPORTANT TELEPHONE NUMBERS

Voluntary Interdistrict

Choice Corporation

8 a.m. to 4:30 p.m.

Monday through Friday

314.721.8422

Call this number if you have questions about the voluntary student transfer program. Staff members can assist you if you need help with a problem that you are unable to resolve with your school. You may also call this number during the first few weeks of school if you are unable to reach the transportation staff.

SLPS School and Community Hotline

314.241.7577 or 1.866.610.7577

The SLPS has created a safety hotline that can be used to report any suspicious activity or concerns in and around school buildings and neighborhoods. The hotline is available 24 hours a day, seven days a week. All calls will remain anonymous.

SLPS Activity Hotline

314.345.4636

Support by SLPS's Communication Office, this hotline will provide the community with a recorded message about upcoming events across the district. The phone line will be updated continuously so that parents and the community can have more of an opportunity to participate in students' activities.

Also visit the district website: www.slps.org

IMPORTANT TELEPHONE NUMBERS

Voluntary Interdistrict Choice Corporation
Transportation Office
6:30 a.m. to 6 p.m.
Monday through Friday
314.721.8657

Refer to your child's bus card for the appropriate bus/cab company:

Bus Companies

Missouri Central 314.762.0318

Durham School Services 314.241.1278

Cab Companies

County Cab.....314.995.6702

Laclede Cab314.652.4435

EMT Transporters.....314.781.6400

ABC/Checker Cab.....314.725.2111

SCHOOL VIOLENCE HOTLINE

1.866.748.7047

The School Violence Hotline was established by the State of Missouri through a grant from the Department of Public Safety and is staffed Monday through Friday from 7 a.m. to 6 p.m. The goal is for the Hotline to become a centralized reporting and referral mechanism to assist local schools and law enforcement agencies in the identification of actual or potential acts of violence in our schools and the intervention to prevent or minimize those acts. Make a call to report threats against students, teachers and schools.

